

Diversity Reader Nondisclosure Agreement

This Nondisclosure Agreement (the "Agreement") is entered into by and between **Starr Waddell, d/b/a Quiethouse Editing** with its principal offices in Harriman, TN ("Disclosing Party," "Company," or "Editor") and (DIVERSITY READER NAME)

_____, located at (DIVERSITY READER ADDRESS) _____

_____ ("Receiving Party," or "Diversity Reader") for the purpose of preventing the unauthorized disclosure of Quiethouse Editing clients' ("Author") Confidential Information as defined below. The parties agree to enter into a confidential relationship with respect to the disclosure of confidential information ("Confidential Information").

1. **DEFINITION OF CONFIDENTIAL INFORMATION.** Any Author's work received for the purposes of Diversity reading, whether it be in electronic or in hard-copy form and a full manuscript or an excerpt. Also any information given within the Diversity reader Facebook group, by email, or any other means of communication.
2. **EXCLUSIONS.** If an Author has published the work that Diversity Reader has been hired/contracted to diversity read, Diversity Reader will be allowed to speak (verbally or electronically) with members of the public regarding the work but not physically or electronically share the manuscript, unless a physical copy has been freely given as a gift from the Author or legally purchased from a book retailer or, if an electronic version, purchased from a physical or digital book retailer (through which the Author has legally given permission to share the work). The Diversity Reader has permission to post a review on book review websites (e.g. Amazon, Goodreads) after the Author has approved the review. The Diversity Reader has permission to speak with Company, other active members of the Quiethouse Diversity Reader group, and the Author regarding Author's work.
3. The Diversity Reader agrees and confirms that any and all work submitted to them from the Company is the rightful intellectual property and copyrighted material of the Author. The submission of material for Diversity reading and/or editing privileges made exclusively under this agreement is in no way to be represented as purchased property.
4. The Diversity Reader agrees that under no circumstances will they redistribute, copy (either electronically or physically), share, or make public any material in any size or quantity to any third party outside of this Agreement. The Diversity Reader understands that this includes but is not limited to piracy, speaking about manuscript contents with anyone other than the Author, and duplicating the

manuscript in any form. This confidentiality extends to social media posts and comments, whether direct or vague, about the author and the authors' intellectual property. All work done by Diversity Reader through Quiethouse Editing will remain confidential in every sense. No screenshots, no print screens, no copy and pasting of posts on the Facebook group, Trello group, emails, etc. are allowed.

5. This Agreement shall be upheld by the legal authority (court) that presides over the Company's and the Diversity Reader's state and/or country of residence, whether that be a state of the United States or other country. The Company or Author has the right to prosecute any and all violations of the Agreement by any legal means available.
6. LIABILITY. Diversity Reader is solely responsible for any violation of this Agreement. Quiethouse Editing and Starr Waddell will not be held liable for Diversity Reader's actions.
7. LENGTH OF AGREEMENT. This Agreement will be valid indefinitely, unless otherwise specified in writing and signed by both parties, even in the event Diversity Reader is no longer associated with Quiethouse Editing.

SIGNATURES OF PARTIES

Quiethouse Editing

Diversity Reader

By: Starr Waddell

By: _____

Printed Name: Starr Waddell

Printed Name: _____

Title: Editor/Owner

Title: _____

Dated: _____

Dated: _____

